



**FOODSERVICE CONSULTANTS SOCIETY INTERNATIONAL
WORLDWIDE BOARD OF DIRECTORS MEETING
MINUTES**

**21st July, 2022
Zoom Call**

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BOARD OF DIRECTORS MEETING

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In Attendance

Officers

*Mr. Mario Sequeira, FCSI
President
(Hospitality Total Services (Aus) Pty Ltd)*

*Mr. Eric Norman, FCSI
Secretary/Treasurer
(Clevenger Associates)*

*Mr. William Caruso, FFCSI, PP
Immediate Past President
(WC & Partners, Inc.)*

Staff

*Mr. Nick Vaccaro
Executive Administrator, WW*

Directors

*Mr. Andrew Brain, FCSI (Foodservice
Consultants Australia)*

*Jürg Luginbühl, FCSI
(Flückiger Food Systems
GmbH)*

*Mr. Frank
Wagner, FCSI
(K'DREI
Planungsgesellschaft
mbH & Co.
KG)*

Allied Representatives

*Mr. Mick Jary
(Meiko UK Limited)*

*Mr. Greg O'Connell
(Moffat)*

Apologies

*Mr. Jack Scott
(Alto-Shaam, Inc.)*

FCSI's Vision

“FCSI is the global leader in foodservice and hospitality consulting”

FCSI's Mission

“To promote professionalism in foodservice and hospitality consulting while returning maximum benefits to all members”

Brand Slogan

“We Share, We Support, We Inspire”

1.0 Call to Order and Opening Remarks

The meeting was called to order on 21st July at 9:05 am (EDT) at which time President Mario Sequeira, FCSI welcomed everyone and thanked them for attending the meeting. Mario acknowledged with thanks the meeting room facilities provided by PC for the 2 day London planning workshop. He also thanked everyone for participating in the workshop, Mick for hosting the Thursday evening dinner, and Greg for hosting the Friday reception at the hotel.

Noting that there was quorum for conducting official business Mario requested that the meeting begin with the first agenda item.

2.0 Approval of Meeting Minutes

Eric moved to accept the FCSI WW June, 2022 board meeting minutes as submitted. Seconded by Bill and approved unanimously.

3.0 Approval of Financial Statements

Bill moved to accept the FCSI WW June, 2022 financial statements as submitted. Seconded by Eric and approved unanimously.

4.0 Ratification of Planning Workshop Report/Action Items

Andrew moved to approve the planning workshop report including actional items. Seconded by Bill and approved unanimously.

Nick will draft a committee guideline one-page sheet that will be distributed to newly developed WW committees.

The board reviewed the progress of each of the Divisions on nominated members for the recently formed WW committees. Nick will send out a reminder on 25 July to the admins and chairs.

5.0 Update on FHA Singapore Plans

The board discussed the option of meeting during the FHA meeting in Singapore. TAD has a board meeting in Las Vegas during the same week, and there is no opportunity to

change the meeting to a different time without significant cost.

The sense of the board was to review in-person board meeting options for the last week in November. Or possibly the week of 5 December. First option in Hawaii, second option in Mexico, third option for Las Vegas. Nick to explore options and revert back to the Board.

6.0 Action Progressive Content (Global Data) Contract

Nick reviewed the current status of the PC contract and the plan moving forward for the 2023 contract. PC is in the process of drafting a three-year agreement which they will submit to FCSI for review sometime in August.

Bill, moved to send out a tender to at least three companies, to include PC, for the Foodservice Consultant platform of projects and the intelligence center. Seconded by Mick and the motion was approved unanimously.

TAD has an RFP template for publication services that could be used by WW. Nick will follow up with Eric and Wade and request the template recently used by TAD for publication services.

Mario encouraged each of the Divisional chairs to submit to Nick (copy to Mario) by 1 August, potential publishing companies/data companies capable of responding to the RFP.

7.0 New Business

Mario thanked Nick for his work on the planning workshop, and all the follow-up necessary to keep the positive momentum and action items moving forward. He reminded the board that currently AEC Management is working on month-to-month basis and that the management contract will be on the agenda for the next WW Board meeting. With the addition of the newly formed WW committees, and other planning workshop outcomes, the management scope of work has increased and thus the management contract needs to be adjusted. In addition, Bill noted that Nick's title should be elevated to Executive Director to more adequately reflect his current working responsibilities.

8.0 Adjournment

Eric moved to adjourn the meeting. Seconded by Mick and the meeting was adjourned at 10:23 am (local time).

Meeting minutes recorded by N. Vaccaro on 07.25.2022