



**FOODSERVICE CONSULTANTS SOCIETY INTERNATIONAL**  
**WORLDWIDE BOARD OF DIRECTORS MEETING**  
**MINUTES**

**20<sup>th</sup> April, 2021**  
**Conference Call**

**FOODSERVICE CONSULTANTS SOCIETY INTERNATIONAL**

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**In Attendance**

Officers

*Mr. William Caruso, FFCSI, PP  
President  
(WC & Partners, Inc.)*

*Mr. Mario Sequeira, FCSI  
Secretary/Treasurer  
(Hospitality Total Services (Aus) Pty Ltd)*

Staff

*Mr. Nick Vaccaro  
Executive Administrator, WW*

Absent

*Mr. Remko van der Graaff, FCSI  
(Consultancy, Food & Facilities)*

Directors

*Mr. Paul Montégut  
(Restauration Conseil)*

*Mr. Eric Norman, FCSI  
(Clevenger Associates)*

Allied Representatives

*Mr. Mick Jary  
Meiko UK Limited*

*Mr. Greg O'Connell  
(Moffat)*

*Mr. Jack Scott  
(Alto-Shaam, Inc.)*

## **FCSI's Vision**

**“FCSI is the global leader in foodservice and hospitality consulting”**

## **FCSI's Mission**

**“To promote professionalism in foodservice and hospitality consulting while returning maximum benefits to all members”**

## **Brand Slogan**

***“We Share, We Support, We Inspire”***

### **1.0 Call to Order and Opening Remarks**

The meeting was called to order on 10<sup>th</sup> December at 7:08 am (EDT) at which time President William Caruso, FCSI welcomed everyone to the meeting. Noting that there was quorum for conducting official business Bill requested that the meeting begin with the first agenda item.

### **2.0 Approval of Meeting Minutes**

*Eric moved to accept the FCSI WW December, 2020 board meeting minutes as submitted. Seconded by Mario and approved unanimously.*

### **3.0 Financial Report**

*Paul moved to accept the FCSI WW December, 2020 financial reports as submitted. Seconded by Eric and approved unanimously.*

*Eric moved to accept the FCSI WW March, 2021 financial reports as submitted. Seconded by Jack and approved unanimously.*

### **4.0 BIM/Revit Update**

Bill provided an update on the activities of the committee. There should be a draft of the committee status and recommendations in May or June. Mario mentioned that he has participated in some of the recent BIM committee meetings and advised that the Committee has a clear mandate that the standards are for the best use of FCSI Professional Members and to give all manufacturers a documented guide of the information to be included in the standards. These new standards would then be seen as a FCSI Member benefit. Mario also clarified with Paul that FCSI has no intention to financially gain from the standards. Mick and others added their thoughts on the true intent of the program and how it will benefit FCSI overall. Bill said an independent task force will review the draft prior to it being submitted and approved by the WW Board.

### **5.0 Association Management Software and Website**

Nick reviewed the progress made investigating the option of each Division having their own AMS with an API connection to a WW database containing only basic member contact information. After discussion the Board decided to continue to use the current AMS YourMembership platform as the worldwide database. Each Division has the ability to use their own AMS if necessary, but then will update the basic contact information of

each of the Divisional members in YM.

TAD will continue to use and modify YM as they are currently permitted to do as the primary merchant user. APD will maintain the basics in YM and subscribe to the Currinda AMS to perform all AMS functions.

Based on basic info required for WW to keep track of all members globally, Paul suggested that an 'Excel' spreadsheet could be used to updated WW quarterly or as required. However, this would deviate from the current policy of the Divisional and Local Unit staff being responsible for the data entered into YM. After consideration, as WW President, Bill recommended we stay with the current policy and this could be discussed further at the upcoming planning session.

## **6.0 WW Technology Committee**

Bill has been approached by a few members in the past regarding the establishment of a Worldwide Technology Committee. The committee could be made up of some of the BIM/Revit task force members because of the cross over content and mission. Mick added that some of the manufactures have organized a small task force to begin thoughts on how this topic. Greg said that several Allied members are working on this issue on their own and having FCSI involved would help with the development of a final product. All parties need to be involved, the manufacturers, consultants and end users to guarantee a quality final technology application.

The sense of the Board is that the formation of Technology Committee will be investigated and made up of manufacturers, consultants and end users. Bill will lead the efforts and report back to the Board.

## **7.0 Foodservice Consultant Portfolio Update**

Bill and Nick reported on the current status of the Portfolio. The 2020 year-end profit share will be transferred from PC to WW by the end of April. Nick noted that as of right now there is not a Q1 or Q2 profit share planned as the Portfolio is not scheduled to earn a surplus until 2021 Q3. Paul and Mario said that WW should be very careful about receiving too much of an advance profit share as any overages will have to be repaid to PC when the annual reconciliations of the 2021 accounts are completed.

Nick and Bill will have a catch-up call with the PC staff in the next few weeks and will forward any new information to the WW Board.

## **8.0 WW Strategic Planning Meeting**

Bill discussed the possibility of hosting the in-person strategic planning session during Q3 or Q4 of 2021. Paul reported on the status of Europe and said that no international travel until at least September. The EAME Conference is still being planned for October but formal dates have not been set.

Greg and Mario said that travel from Australia/New Zealand to either Europe or the US will not be approved by the government until 2022.

Eric mentioned that the TAD staff was attempting to travel to Canada to plan an event and has met resistance with border control. Canada still has a hard stop travel ban on international travel into their country.

With consideration of the above Bill said that the Planning Session will not occur until 2022. The WW Board tabled discussions until future board meetings.

## 9.0 Old Business

There was no old business brought before the Board.

## 10.0 New Business

### 10.1 Hong Kong University Executive Program

Mario reported that Clara Pi has been approached by Hong Kong University to develop an Executive program. Clara has requested that FCSI support the program and Mario was curious if WW Board members had any recommendations based on their experiences with similar programs in other countries. After discussion the consensus of the Board was that APD should consider the program and Mario was wished much success. Mario will now table this new initiative at a local level at the next Board meeting.

### 10.2 FCSI Allied Member Engagement Proposal

At the last WW Exec meeting, Mario was requested to put together thoughts on how we could initiate an FCSI Allied Member Engagement Proposal. Mario drafted a proposal and shared it with the Exec team and PC. PC suggested to name the initiative as a FCSI Global Allied Member Spotlight Program. It is both an opportunity to showcase ('spotlight') worldwide/global as well as being more than a one-off ('program'). PC sees this new initiative as a video version and presented a draft proposal.

Concerns were raised about the initiative clashing with existing regional arrangements with manufacturers. Mario reminded all that the initiative should be seen as a WW initiative and acknowledged the concerns raised about the potential clash with regional arrangements with manufacturers. Mario offered to forward the PC recommendation to the other two chairs being Eric and Remko for their information and consideration.

### 10.3 Role of Past President

Mario reviewed the positions on the WW Board and currently how there is no official role of past president. He expressed the need for the past WW President to be present at board meetings.

*Paul moved that the WW Board past president be invited to all WW Board meetings during 2022-2023 as a non-voting ex-officio member of the Board. The WW Board will pay for travel the past president expenses while conducting the business of WW. Seconded by Mario and approved unanimously.*

The sense of the Board was that the official position of Past President on the WW Board be added to the next round of Bylaws updates which will occur after the upcoming Planning Session.

## 11.0 Adjournment

*Eric moved to adjourn the meeting. Seconded by Paul and the meeting was adjourned at 8:30 am (local time).*

*Meeting minutes recorded by N. Vaccaro on 04.27.21*