



Annual General Meeting 2020

Minutes of the FCSI APD Annual General Meeting held on Friday, 25th September 2020 via Zoom commenced at 3.00pm (AEST)

The meeting was declared open at 3:00pm.

1. Welcome

Mario Sequeira called the General Meeting to order and welcomed the members of FCSI APD attending the General Meeting.

2. Apologies

A quorum was confirmed.

Apologies received from;

- Clara Pi
- Craig Anderson.

3. Motion to accept the minutes of the FCSI APD Annual General Meeting held on Thursday, 12th September 2019 at.

A poll was launched on the Zoom platform and a unanimous vote concluded that the minutes are to be passed.

4. Chair's Report – Mario Sequeira

The FCSI APD overview report was delivered by Mario Sequeira and discussed elements of the FCSI APD over the past 12 months.

The Chair formally acknowledged the support from Hospitality Management Australia and Stephen Kelly and Elizabeth Palumbo for their support of the FCSI APD. Following this the FCSI APD went to tender to manage the society and appointed The Association Specialists (TAS), to manage the FCSI APD administration from the 1st August 2020.

It was noted that the FCSI APD will be working along with TAS to increase industry updates to the membership through regular newsletters and will also look at incorporating FCSI APD as a registered entity in Australia moving this across from Hong Kong.

A draft business plan has been created by the Board to outline how TAS can assist the FCSI APD meet the goals over the next year.

Professional members project show case once a year and allied members innovation award to mirror the process from the EMEA and TAD regions.

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Over the next few months, the FCSI APD board will look to grow within the Asia regions and will be looking to incorporate a China chapter.

The process for new membership had been reviewed and the board had appointed two Membership Evaluation Officers to review certain memberships and to ensure the FCSI APD code of conduct is adhered to.

5. Treasures Report – Andrew Brain

The FCSI APD financials between January 2019 to December 2019, were discussed by Andrew Brain. The society were able to stop the losses it incurred in 2017 & 2018. It was noted that due to COVID a hardship clause was offered to the membership with members able to contact the FCSI APD secretariat to discuss alternate arrangements.

6. FCSI APD registration in Australia – Francis Child (TAS)

TAS recommended that the organisation be registered under ASIC in Australia as a company limited by guarantee. In order to move forward a constitution would need to be generated and based on a generic model and consideration of the existing APD By laws.

FCSI Worldwide Board has been consulted and have noted that as long as the By laws are upheld this can be progressed.

7. Progressive Content

Michael Jones and Stuart Charlton reported on the work of Progressive content who provide the FCSI membership with print and digital benefits as part of the FCSI APD membership. They noted that this had included increasing digital communications to keep members informed during lockdown, capitalising on a very engaged, captive audience and driving digital traffic by pivoting to find new ways to help secure sponsorship via video/online. They will continue to work on initiatives to engage FCSI Professional members including virtual roundtables, webcasts and member profile videos.

8. Other Business

No other business was raised.

Mario Sequeira as Chair of FCSI APD thanked all of the attendees and the meeting ended at 4:05 pm.

Minutes recorded and compiled by Seb Bown FCSI APD Secretariat